

109 SW 9th Street, 3rd Floor
Topeka, Kansas 66612-1280



Phone: (785) 296-2263
Fax: (785) 296-6418
Email: records@kda.ks.gov
www.ksda.gov

Dale A. Rodman, Secretary
Steve Stankiewicz, Program Manager

Sam Brownback, Governor

Kansas Live Plant Dealer License Application

Who must have a Kansas live plant dealer license?

Any entity or person that grows live plants for sale or distribution, buys or obtain live plants for selling or distribution, establishes or moves live plants within Kansas to establish such live plants for others for compensation (such as landscapers), or who gives live plants as a premium or for advertising purposes.

See K.S.A. 2-2113 and K.S.A. 2-2120 for actual statutory language.

All live plant dealers requesting issuance of a license must complete Sections I - IV.

All live plant dealers requesting a certificate of inspection must complete Section V.

A Kansas live plant dealer must obtain a Kansas live plant dealer license prior to selling, offering for sale, delivering, or planting any live plants in Kansas. Live plants include any living plant, cultivated or wild, or any part thereof, that can be propagated, except for the following:

- 1) Field and forage crops;
- 2) seeds of any kind;
- 3) cut flowers and cut greenery not used for propagation; and
- 4) fruits and vegetables used for food or feed.

Exemptions from the live plant dealer license:

If a live plant dealer does not import into or export from Kansas live plants, and collects less than \$10,000 annually in gross receipts, such live plant dealer may be exempt from the licensing requirements.

Each live plant dealer seeking to claim the license exemption shall complete Sections I - IV and check the box in Section III.

I. Please provide all information requested

Legal Name of live plant dealer: _____

DBA (Doing Business As) Name, if applicable: _____

Address: _____

City: _____ State: _____ ZIP Code: _____

Phone: _____ FAX: _____

FEIN (Fed. Employer Identification No. - if no FEIN, use Social Security Number): _____

E-mail address: _____

The fee for a live plant dealer license is \$80 for each business location, including farmers' markets and other temporary locations where live plants are sold by a live plant dealer. An additional \$5 fee is assessed for each business location for the plant pest emergency response fund.

II. Locations from which live plants will be sold or distributed.

List all locations from which live plants will be sold or distributed. Each location must have its own license, but each location may have multiple dealer types. Attach additional sheets if necessary.

Name	Address	City, State, ZIP	Phone	Dealer Type
				<input type="checkbox"/> Garden Center <input type="checkbox"/> Sod <input type="checkbox"/> Greenhouse <input type="checkbox"/> Nursery <input type="checkbox"/> Landscaper
				<input type="checkbox"/> Garden Center <input type="checkbox"/> Sod <input type="checkbox"/> Greenhouse <input type="checkbox"/> Nursery <input type="checkbox"/> Landscaper
				<input type="checkbox"/> Garden Center <input type="checkbox"/> Sod <input type="checkbox"/> Greenhouse <input type="checkbox"/> Nursery <input type="checkbox"/> Landscaper
				<input type="checkbox"/> Garden Center <input type="checkbox"/> Sod <input type="checkbox"/> Greenhouse <input type="checkbox"/> Nursery <input type="checkbox"/> Landscaper

List your live plant sources. *Do not include seed or hard goods suppliers.* Attach additional sheets if necessary.

Source Name	Address	City, State, ZIP	Phone

☐ ← *Check this box if you grow Barberry or Mahonia from seed.*

III. License Fee

Please calculate your costs by multiplying total locations by the license fee.

	Standard	License Exempt
Live plant dealer license fee for each location	\$80	\$ 0
Emergency pest response fee for each location	+ \$ 5	+ \$ 0
Total License Fee	\$85	\$ 0

Total number of locations to be licensed _____ x \$ _____ license fee = \$ _____ total cost.

☐ ← *Check this box to request the live plant dealer license exemption.*

You must send your payment with this application!

Make your check or money order payable to: Kansas Department of Agriculture.

IV. Signature

By signing and submitting this application, I agree to submit the appropriate fee and comply with the provisions of the Kansas Plant Pest and Agriculture Commodity Certification Act (K.S.A. 2-2112 *et seq.*) and supporting regulations. I certify that all information provided in this application is true and correct.

Applicant Signature

Date

Printed Applicant Name

Title

V. Live Plant Inspections

PLEASE NOTE: A Kansas live plant dealer license does not certify your live plants for export to other states!

☐ ← *Check this box and complete this section if you plan to ship live plants to another state or want live plants officially inspected.*

Please list all locations where live plants, nursery stock, or other plants are to be inspected. Please provide detailed information for all sites, i.e., the field designation or name, legal description and/or address, accurate directions and/or maps showing the location of the field. Please include estimated square footage or acreage for each site. Use additional sheets if necessary.

Please list all states where you plan to ship live plants. Each state regulates specific plant pests that your inspector will need to look for when inspecting your plants.

Fees

Inspection fee: \$30 per hour (on site and travel time) plus mileage

Certification fee: \$20 for domestic shipments and \$50 for international shipments

Send payment only for licenses requested with this form. You will be billed for requested inspections.

For Office Use Only

Date received by PPWC:_____ Request routed to:_____ Date routed:_____